



JOB DESCRIPTION

Job Title:	Sports Development Coach (Children & Young People)
Location:	Any Northampton Leisure Trust location and community outreach settings.
Salary:	£19,559
Responsible To:	Health and Wellbeing Development Manager

MAIN PURPOSE OF THE ROLE

- To deliver activity sessions and support the development of Northampton Street Sports Programme
- To deliver activity sessions and support the development of high-quality children and young people's sessions within a variety of settings including, Northampton Leisure Trust (NLT) Leisure Facilities and Schools
- To be an ambassador for NLT and the facilities and services it provides

MAIN DUTIES & RESPONSIBILITIES

- To oversee the development of the nationally award winning Northampton Street Sports Programme. This role will include partnership working, facilitating sessions and the recruitment and management of casual Activators and volunteers
www.trilogyleisure.co.uk/junior-activities/street-sports-street-football
- To plan and deliver high quality sports sessions for children & young people as part of the nationally award winning Junior Active Programme. The sessions are required to be appropriate to the level and ability of the group
- To reflect on and evaluate the effectiveness of Northampton Leisure Trust's sports coaching sessions and suggest improvement points/ideas for development
- Complete and record health and safety checks to ensure the safety and welfare of all participants, coaches and yourself within sessions
- To report any accidents or incidents in accordance with NLT's Health & Safety and Safeguarding policies and procedures
- Deal with customer enquiries, complaints and concerns and relay the information on to the Health and Wellbeing Development Manager or Manager on Duty as appropriate
- To attend team meetings as required
- To represent NLT in a responsible, professional and courteous manner at all times
- Undertake any other duties commensurate with the post's level of responsibility

STANDARDS

- Develop a culture of excellence
- To act in accordance with, and positively promote, NLT's policies and standards
- Ensure all customers receive the highest level of service at all times
- Value and take ownership for customer satisfaction
- Keep up to date with all facility and community outreach programmes and products in order to ensure you provide the latest information to customers
- Continually look to improve the quality of the service we provide
- To carry out duties with due regard for Health & Safety Requirements and Regulations, ensuring Safety is your highest priority. Report any concerns/issues immediately

JOB DEMANDS

Emotional Demands

- Be committed to delivering affordable, accessible and inclusive opportunities for all to take part in sport, health or physical activity regardless of age, gender, ethnicity, disability and ability
- Work well with a range of people from various backgrounds
- Encourage teamwork and confidence building and when necessary creatively challenge negative attitudes
- Ability to remain calm and respond to customer queries and complaints in a professional and positive manner and deal with any emergency situations that may arise
- Need to be sensitive to the needs of diverse community groups

Physical Demands

- Involves some lifting and carrying and the post holder is required to be physically fit and healthy in order to deliver and coach sports sessions for children and young people.

Working Conditions

- The post holder will be required to work regular early evenings and may be required to work some weekends and bank holidays and to provide cover at short notice to ensure continuity of service
- The job role may require lone working at times
- The post holder will be required to adopt a flexible approach to work across a number of different sites and locations

PERSON SPECIFICATION

	Essential/Desirable?	
EXPERIENCE / KNOWLEDGE / QUALIFICATIONS	E	D
Hold one recognised level two sports coaching qualification or equivalent (E.G. 1 st 4 Sport Level 2 Certificate in Coaching Multi-Skills Development/FA Level 2 Certificate in Coaching Football)	✓	
Hold a variety of level one sports coaching qualifications or equivalent (FA Level 1 Certificate in Coaching Football/BTEC Sports Coaching/Community Sports Leadership Award)		✓
To have at least 1 year of experience of planning and delivering sports coaching sessions for a variety of age groups. (NLT delivers a wide range of sessions for children under 5 years old through to young people in their teenage years)	✓	
Understand the issues when working in deprived wards and delivering community-based programmes	✓	
Hold a valid and up to date first aid certificate (Emergency First Aid/First Aid at Work etc.)		✓
Knowledge and understanding of Health and Safety in Sport	✓	
Knowledge and understanding of equality and diversity	✓	
Knowledge and understanding of safeguarding and best practice	✓	
SKILLS	E	D
Strong communication and interpersonal skills	✓	
Be enthusiastic, motivated and trustworthy	✓	
Excellent customer care skills	✓	
Able to communicate clearly and effectively	✓	
Ability to act on own initiative or as part of a team	✓	

BEHAVIOURS	E	D
Demonstrates trust, openness and respect in dealing with people	✓	
A dynamic performance driven individual with a 'can do', results focused approach and attitude	✓	
Flexible approach to tasks and workload	✓	
Excellent time management skills	✓	
To act in a professional manner and to have a professional appearance at all times	✓	
OTHER	E	D
Willingness to travel between all NLT sites	✓	
Willingness to undertake a DBS check	✓	
Commitment to continuous professional development and willingness to undertake training where necessary	✓	
Understanding of and commitment to equality and diversity	✓	
Full clean driving license and access to own vehicle	✓	

BENEFITS

Job Title: Sport Development Coach

Team: Health & Wellbeing Development Team

Location: Any NLT operated facility

Benefits of working for Northampton Leisure Trust include:

- Competitive salary
- 22 days annual leave per annum plus all 8 public holidays
- Attendance related bonus scheme (following a qualifying period)
- Flexible working arrangements
- Casual mileage allowance
- Company mobile phone and laptop
- Items of uniform appropriate to your role

- Free parking at all NLT facilities
- Salary sacrifice scheme including; additional annual leave, cycle to work scheme, childcare vouchers and much more
- All employees and immediate family are eligible to receive a range of concessions from our leisure services
- Fantastic career development opportunities