PRIMARY SCHOOL PE SPECIALIST
Ashfield District - Nottinghamshire

Recruitment Pack
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1. **Background**

**BACKGROUND INFORMATION**

The Government announced, in March 2013 a £150 million Olympic Legacy Fund to improve the quality of sport provision in every state Primary School in the country through a Sport Premium.

"*With this new approach to sport, we can create a culture in our schools that encourages all children to be active and enjoy sport, and helps foster the aspirations of future Olympians and Paralympians*” – Prime Minister David Cameron March 2013.

The 42 infant, junior and primary schools across the district of Ashfield are being offered the opportunity to be part a new structure that will provide them with a qualified teacher of Physical Education for one day a week, plus support to access a comprehensive programme of inter-school sport and staff development opportunities.

In order to enable the delivery of this programme we need to recruit up to 10 qualified PE teachers. These dedicated teachers will be employed on a full-time basis working across a number of different schools throughout the district to deliver a high quality PE curriculum, a structured extra-curricular programme of school sport and to promote physical activity and a healthy lifestyle.

The new PE teachers will be managed by Ashfield District School Sports Network and the head teachers and PE co-ordinators of the schools they are deployed in. They will receive a comprehensive programme of support and professional development including sport National Governing Body qualifications, fundamental movement skills training and various training around the National Curriculum and new national sports and activity initiatives.

Schools within the district of Ashfield work well together, sharing good practice and resources for the benefit of pupils throughout the area. Staff are committed to delivering a high quality curriculum to their pupils as well as providing a balanced extra-curricular programme and a comprehensive range of competitive opportunities as part of the School Games.

By engaging qualified PE specialists Ashfield District School Sports Network has a vision:

To improve both the quality and breadth of Physical Education and competitive sport throughout all primary schools and to inspire and engage all young people in sporting activity and healthy lifestyles

*“Government funding is only part of the solution. Schools have a key role to play too. School leaders and staff must take a lead in securing the nation’s sporting future beyond 2012. Teachers and coaches in schools are best placed to stimulate pupils’ early interest and enthusiasm for play, physical activity, PE and school sport. Ensuring that the quality of PE in their school is good or outstanding will make a significant contribution to maintaining a legacy of sporting success up to and beyond 2016. This opportunity must not be missed. “*

— ‘Beyond 2012 - Outstanding Physical Education for All’, Physical Education in Schools 2008-12, Ofsted, February 2013
2. **Job Description**

**Host Organisation**: Ashfield District School Sports Network

**Location**: Various primary schools across the district of Ashfield

**Job Title**: Primary PE Specialist

**Position**: 37.5 hours per week term time only (39 weeks per year)

**Salary**: £18,650

**Duration**: September 2013 to July 2014 (with a view to a further year subject to confirmation of funding)

**Line Managed by**: School Games Organiser, Primary Head teachers and PE Co-ordinators.

**Job Definition: Primary PE Specialist**

**Main Professional Duties**

- Teach Physical Education and Physical Activity within your allocated schools.
- Plan, prepare and deliver schemes of work and coaching programmes in accordance with the academic programmes set out by the schools.
- Keep up to date with government initiatives relating to the teaching of Physical Education & Sport and prepare policies and departmental targets as required.
- Support primary schools to develop appropriate intra and inter school competitions and challenge all young people to engage in appropriate activities.
- Liaise with school staff and School Games Organiser (SGO).
- Ensure students have access to appropriate opportunities both within and outside school.
- Maintain records to show rates of participation in events/competitions and programmes as required as well as implementing other data collection and monitoring programmes as directed by the SGO.
- Support the SGO and his team to deliver the SGO.
- Any other duties deemed reasonable by your line managers.
Job Description

- To teach key stage 1 and key stage 2 Physical Education to the highest possible standard, as agreed with the Head teacher, within the framework of the National Curriculum and whole school policies and requirements.
- To ensure that the quality of teaching and learning in lessons is of the highest possible quality.
- To identify and adopt the most effective teaching approaches for the Key Stages 1 and 2 and keep abreast of contemporary educational issues.
- To take a professional approach to the planning, preparation and organisation of lessons and activities.
- To maintain good classroom discipline.
- To ensure high quality classroom management.
- To maintain high expectations of pupils and ensure that teaching approaches and materials are commensurate with their capability, so that the optimum standard of achievement is reached.
- To maintain appropriate assessment records, data collection and monitoring information.
- To participate in subject planning, development of appropriate syllabuses, resources and schemes of work.
- To support and mentor school staff in the delivery of high quality PE and school sport.
- To help plan and deliver a varied and interesting programme of physical and sporting activities, including intra and inter school competition, sports leadership training and deployment of healthy lifestyle programmes.
- To implement appropriate Health and Safety policies and procedures in order to ensure a safe, effective, child friendly environment in all lessons and activities.
- To be responsible for herself/himself and others in accordance with the Health and Safety at Work etc. Act 1974.
- To maintain current knowledge of National Curriculum PE, governing body and other relevant agencies’ programmes, policies, guidance and advice.
- To be committed to continuous professional development (CPD) relevant to the post.
- To attend and contribute to meetings/development time as directed.
- To support the School Games Organiser with the delivery of the School Games programme.
- Any other agreed duties appropriate to and commensurate with the post.
3. **Person Specification**

**Technical Criteria**

**Essential**

a. An experienced qualified teacher or Newly Qualified Teacher

b. Experience and understanding of the PE National Curriculum and working with children at Key Stage 1 and 2.

c. Knowledge and understanding of:
   
   i. Planning and delivering high quality PE and sports activities.
   
   ii. Health and safety in sport.
   
   iii. Child protection in sport.
   
   iv. The School Games programme.

d. Understanding of and commitment to partnership working and communication.

**Desirable**

a. A Degree or Foundation Degree in a sport related subject.

b. UKCC Level 2 coach (or equivalent)

c. Evidence of involvement in a range of sport and physical activities.

d. Experience of working within:
   
   i. Physical Education especially around Key Stages 1 and 2
   
   ii. Special needs groups
   
   iii. Sports Development

e. A good understanding of IT.

f. A good insight into current sporting issues.
Personal

Essential

a. Enthusiasm and passion for sport.
b. Ability to establish good relationships with adults and young people.
c. Good verbal and written communication skills.
d. Self-motivated, resilient, enthusiastic.
e. Ability to demonstrate commitment.
f. Confident and able to command respect from pupils and others.
g. Ability to work successfully both independently and as part of a team.
h. Good judgement and knowing when to seek advice or support.
i. Ability to work outside normal working hours, if required.
j. Ability to drive, with access to own transport.
k. A willingness to undergo an enhanced Disclosure and Barring Service (DBS) check.

Leadership and Management

Essential

a. Ability to manage large groups of pupils.
b. Ability to mentor colleagues, volunteers and leaders effectively.
c. Ability to act as a role model of appropriate behaviour.
d. Ability to inspire participants and colleagues to high performance.
e. Ability to evaluate performance of self and colleagues.
f. Ability to use own initiative and manage own work programme.
g. A commitment to personal professional development.
4. Professional Development

Ashfield District School Sports Network is committed to continuous professional development of all staff working within schools delivering PE and school sport.

A programme of training and professional development opportunities will be provided during each year of employment and you will be given support to fulfil your potential within this role.

We will look to support staff that have Newly Qualified Teachers status to gain Qualified Teacher Status during their employment as a Primary PE Specialist.

5. Spire Sport Solutions Limited

Spire Sport Solutions is the employer on behalf of the schools and specialises in recruitment and employment within the sports sector. We have developed an effective and versatile employment service to recruit and employ high calibre coaches, development officers and people involved in sports administration on behalf of schools, School Sport Partnerships, County Sports Partnerships, clubs and community organisations.

We offer support and advice to clients during their recruitment process then employ the successful candidates on a fixed term basis, enabling our clients to concentrate on their core business and enjoy the benefits of appointing new personnel to their team without the usual inconvenience associated with employment.

Contact us:

Matthew Green
Tel: 07966 054827
Email: matthew@spiresportsolutions.co.uk
Web: www.spiresportsolutions.co.uk
6. **Application Details**

**Closing Date:** 12.00pm, Wednesday 5th June 2013

**Interview Date:** Week commencing 10th June 2013

Interviews will be held in Kirkby in Ashfield, Sutton in Ashfield, Selston or Hucknall and will incorporate teaching sessions with Primary School pupils.

**Application is only accepted by completing the official application form.**

Please complete the application form and return it to:

Matthew Green  
Spire Sport Solutions Limited  
PO Box 719  
Chesterfield  
S40 9JZ

Alternatively, complete the application form electronically and return it to: [matthew@spiresportsolutions.co.uk](mailto:matthew@spiresportsolutions.co.uk)

For enquiries telephone 07966 054827